

# HOUSING RESERVATION FORM

Deadline: Tuesday, 8 July 2025

85<sup>th</sup> Annual Meeting of the Academy of Management | Copenhagen, Denmark | 25-29 July 2025

## INSTRUCTIONS

The deadline for reservations is **Tuesday, 8 July 2025**. For best availability and immediate confirmation, make your reservations online at <http://aom.org/accommodations>. Additionally, you may fax this form to the AOM Housing Bureau at (330) 425-4983. Only completed forms will be accepted. Please use one form per reservation.

## CONFIRMATION

Once your reservation has been confirmed, you will receive a confirmation email from the AOM Housing Bureau. You will not receive confirmation from the hotel directly. If you do not receive a confirmation within two weeks, please call the AOM Housing Bureau directly at (864) 658-5334 or email [aomhousing@maritz.com](mailto:aomhousing@maritz.com).

## ROOM RATES/TAXES

To take advantage of the special meeting rates, book your reservation by **Tuesday, 8 July 2025**. After this date, rooms may only be available at higher rates. All rates are per room/per night. All rates are inclusive of taxes. All rates include breakfast for the number of people paid for. Special requests cannot be guaranteed. Hotels will do their best to honor all requests. Hotels will assign specific room types upon check-in based on availability. Credit card information is required to hold reservations. Your card will not be charged at this time.


## CHANGES/CANCELLATIONS

All changes and cancellations to hotel reservations must be made with the AOM Housing Bureau on or before **Tuesday, 8 July 2025**. After Friday, 11 July 2025, all changes and cancellations must be made directly with your assigned hotel. If the reservation is not cancelled within the individual hotel's cancellation policy, this will result in forfeiture of one night's room and tax.

## ACCOMMODATIONS/QUESTIONS

For questions, including accommodations and internet, visit <http://aom.org/accommodations>. You may also contact the AOM Housing Bureau directly at (864) 658-5334 or email [aomhousing@maritz.com](mailto:aomhousing@maritz.com).

SEND CONFIRMATION TO	
<b>First Name*:</b>	<b>Last Name*:</b>
<b>Organization/Affiliation*:</b>	
<b>Phone*:</b>	
<b>Email*:</b>	
<b>Mailing Address*:</b>	
<b>City*:</b>	<b>State/Province*:</b>
<b>Postal Code*:</b>	<b>Country*:</b>

ACCOMMODATION INFORMATION	
<b>Arrival Date*:</b>	<i>If preferred hotels are not available, process reservation according to:</i> <input type="checkbox"/> Lowest Rate <input type="checkbox"/> Location to Meeting Venues
<b>Departure Date*:</b>	
<b>HOTEL PREFERENCE</b>	
Please indicate your hotel choices in order of preference. If your first choice is unavailable, a reservation will be made in the next available property.	
First Choice: _____	
Second Choice: _____	
Third Choice: _____	
<b>ROOM PREFERENCE</b>	
<input type="checkbox"/> Single: 1 Person, 1 Bed <input type="checkbox"/> Double: 2 People, 1 Bed <input type="checkbox"/> Dbl/Db: 2 People, 2 Beds <input type="checkbox"/> Triple: 3 People, 2 Beds <input type="checkbox"/> ADA 	Name(s) of additional room occupants. Please note that additional charges may apply to a third person occupying the room. _____ _____ _____
<i>Select if applicable:</i> <input type="checkbox"/> Sponsor Block <input type="checkbox"/> Exhibitor Block <input type="checkbox"/> Placement Block <input type="checkbox"/> Student-Only Housing**	

CREDIT CARD INFORMATION		
<b>Card Number*:</b>		
<b>Exp. Date*:</b>	<b>CVV Code*:</b>	<b>Postal Code*:</b>
<b>Card Type (AMEX, Discover, MasterCard, Visa)*:</b>		
<b>Cardholder's Name (please print)*:</b>		
<b>Cardholder's Signature*:</b>		

\*required field