

DSV Solutions A/S

Fairs & Events

Emma Gads Vej 11 (Loading Area E)

DK-2300 Copenhagen S

Tel: +45 43203850

Email: expo@dk.dsv.com



Shipping Instructions

Venue: Bella Center, Copenhagen

1	ROADFREIGHT GROUPAGE & COURIER	ROADFREIGHT PART- & FULL TRAILER (FOR DIRECT STANDDELIVERY)
	Deadline for arrival - 2 workingdays before requested standdelivery	Arrival during official build-up / break-down dates
	WAREHOUSE ADDRESS: "Show / stand / company name" DSV Solutions A/S c/o Bella Center Emma Gads Vej 11 (Loading Area E) DK-2300 Copenhagen S	DIRECT DELIVERY ADDRESS(only for trucks delivering by forklift): "Show / stand / company name" - <i>please replace with relevant information</i> c/o Bella Center Emma Gads Vej 11 (Loading Area E) DK-2300 Copenhagen S
2	AIRFREIGHT	
	Please send freight pre-paid to :	CPH (Copenhagen)
	Deadline for arrival:	EU: 2 workdays before standdelivery / Non-EU: 4 workdays before standdelivery
	MAWB CONSIGNEE: DSV Solutions A/S Emma Gads Vej 11 (Loading Area E) DK-2300 Copenhagen S	NOTIFY: DSV Solutions A/S "Show / stand / company name" - <i>please replace with relevant information</i> DK-2300 Copenhagen S Tel: +4543203850 / email: expo@dk.dsv.com
3	SEAFREIGHT	
	Please send freight pre-paid to :	International Seaport of Copenhagen
	Deadline for arrival:	7 days before standdelivery
	B/L consignee: DSV Solutions A/S "Show / stand / company name" - <i>please replace with relevant information</i> Emma Gads Vej 11 (Loading Area E) DK-2300 Copenhagen S Tel: +4543203850 / email: expo@dk.dsv.com	<i>Important notice:</i> When possible please ship on express-release Ocean Bill of Lading
4	CASE MARKINGS	
	Please mark all cases clearly as follows:	"Show / stand / company name" - <i>please replace with relevant information</i> DSV Solutions A/S c/o Bella Center Emma Gads Vej 11 (Loading Area E) DK-2300 Copenhagen S 1 of ... / 2 of ... / 3 of ... Etc.
5	CUSTOMS FORMALITIES	
	For Shipments outside the EU we require the following documents for customs clearance: <ul style="list-style-type: none"> ✘ 3 originals of proforma invoice / packing list in English, showing weights, sizes, values, description of content and Harmonized Codes (sample attached) ✘ Separate invoices for temporary goods (Exhibits / Standfittings) and final importation (consumables / advertising materials) or send temporary goods by ATA Carnet ✘ If necessary: Certificate of Origin (Form A / EUR.1) / Special certificates (Health / veterinary) 	
6	CONTACT DETAILS	
	Project responsible:	DSV Fairs & Events
	Direct tel:	+45 43203850
	Email:	expo@dk.dsv.com

All services are rendered according to the DSV Standard Terms and Conditions and the General Conditions of the Nordic Association of Freight Forwarders -

NSAB2015 which can be forwarded upon request

Handling tariff 2025



Fairs & Events / On-site Services

1. Handling at Venue

Direct unloading / re-loading of standfitting material (min. € 230,00) (2,5 ton forklift with long forks - please enquire for other equipment)	Each way, per ldm.	€	85,00
Per trailer (13,6 ldm) (to be booked latest 3 days in advance)	Each way	€	975,00
Shipments from arrival warehouse Bella Center to / from stand (Minimum fee € 195,00 per shipment) (1 cbm = 300 kgs, based on volume or effective weight - whichever is greater)	Each way, per 100 kgs	€	25,00
Courier shipments from warehouse Bella Center to stand (up to 15 kgs, excl. clearance charges, if any)	Per shipment	€	115,00

2. Empty / Full Goods

Empty Goods - pick up from stand, storage and re-delivery (min. 2 cbm)	Per commenced cbm/pcs	€	75,00
Full Goods - pick up from stand, storage and re-delivery (min. 2 cbm)	Per commenced cbm/pcs	€	95,00
Express empties (empties will be returned max 30 minutes after access to hall is granted)			
1-20 cbm (min. 2 cbm)	Per commenced cbm/pcs	€	150,00
Surcharge for handling of material on 1 and 2 floor			+ 35%

3. Accessible Storage

Accesible Storage (min 2 cbm)	Per commenced cbm/pcs	€	150,00
Partial Deliveries from warehouse (max 4 cbm per delivery)	Per delivery	€	110,00

4. Lifting Equipment / Manpower

Labour	Per hour (min. 2 hours)	€	105,00
Forklift 2,5 to with driver - for construction purposes only!	Per hour (min. 30 mins.)	€	185,00

5. Equipment Rental

Rent of pallet truck (normal)	Per day (min. 1 day)	€	55,00
Rent of pallet truck (long)	Per day (min. 1 day)	€	75,00

6. Surcharges (applicable for sections 1, 3, 4 and 5 above)

Monday-Friday 18:00 - 08:00	+ 50%
Saturday	+ 50%
Sunday and Bank Holidays	+ 100%
Work done before or after official build-up / breakdown period	+ 35%
Work done on 1st and 2nd floor	+ 35%
Surcharge for late booking / shipments arriving after deadline	+ 20%

Handling Tariff 2025



Fairs & Events / On-site Services

7. Aircargo

From free arrival CPH airport to free arrival warehouse and vice versa incl. airport handling fee (min 100 kgs)

1-500 kg Per kg € 2,50

For delivery from warehouse to exhibition stand the rates stated in section 1. **Handling at Venue**

applies. For shipments exceeding 500 kgs please ask for special rate

8. Customs Clearance

Handling of ATA Carnet (safe keeping) € 50,00

Handling of ATA Carnet incl. customs formalities - each way € 225,00

Permanent Customs Clearance, Includes 1 tariff no. € 185,00

Additional tariff nos. € 25,00

VAT, tax and duties must be pre-paid (as per outlay +15%) prior to goods release

Temporary Import Clearance, Includes 1 tariff no. € 300,00

Additional tariff nos. € 25,00

Bond fee - based on the shipment's CIF value, min € 200 2%

Surcharge for clearance of goods arriving later than 3 workdays before requested stand delivery 100%

(DSV may under certain conditions demand full deposit of VAT+duties on temporarily imported shipments)

Important notice - for shipments under DSV bond, DSV must arrange the return transport.

Export Documents, includes 1 tariff no. / T1 fee - per document € 165,00

Additional tariff nos. € 25,00

Customs inspection (mandatory for temporary goods) € 225,00

9. Goods Insurance

Goods value up to € 27.000,00 € 47,00

Goods value exceeding € 27.000,00, please contact DSV

10. Agency Fee

Agency / Co-ordination fee Per invoice € 75,00

11. Terms of Payment

All charges must be prepaid on-site or by bank transfer. VISA and Mastercard accepted (surcharge 3%)

Claims cannot be set-off against charges for freight and services

All prices are excl. tax and VAT

Charges from other forwarders and shipping agents will be invoiced as per outlay +15%

12. Bank Information

Nordea Bank Danmark A/S, Christiansbro, Strandgade 3, P.B. 850, DK-0900 København C

Account: 2149 0724121284, Swift: NDEADKKK, IBAN: DK1720000724121284

14. Contact Us

DSV Solutions A/S

Fairs & Events

c/o Bella Center

Emma Gads Vej 11 (Loading Area E)

DK-2300 Copenhagen S

Telephone:

+45 32 47 30 17

E-mail:

expo@dk.dsv.com

Handling Tariff 2025



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13. Legal Conditions

DSV Standard Terms and Conditions

All services are rendered according to the DSV Standard Terms and Conditions and the General Conditions of the Nordic Association of Freight Forwarders - NSAB2015. In case of contradictions between the DSV Standard Terms and Conditions and the NSAB2015, the NSAB2015 shall prevail. Your legal position is materially altered due to DSV's limited liability in case of loss of, damage to or delay of your cargo. DSV will furthermore obtain the right of lien over your cargo and all claims against DSV are time-barred after 1 year. We recommend that you review the full text of the DSV Standard Terms and Conditions and the NSAB2015 prior to DSV's pick-up of your cargo.

Terms & Conditions:

Orders undertaken as carrier of overseas carriage are subject to conditions stipulated in the DSV Ocean Transport Bill of Lading/Sea Waybill. Your legal position is materially altered due to DSV's limited liability in case of loss of, damage to or delay of your cargo. DSV will furthermore obtain the right of lien over your cargo and all claims against DSV are time barred after 9 months. We recommend that you review the full version of the DSV Ocean Bill of Lading before DSV's pick-up of your cargo.

Orders undertaken as carrier of carriage by air are subject to conditions stipulated in DSV's House Air waybill. Your legal position is materially altered due to DSV's limited liability in case of loss of, damage to or delay of your cargo. All claims against DSV are time-barred after 2 years. We recommend that you review the full version of the DSV House Air waybill prior to DSV's pick-up of your cargo. In case of discrepancy between the DSV Standard Terms and Conditions and the terms stipulated in the DSV Ocean Transport B/L or the DSV House Air Waybill, the terms of the DSV Ocean Transport B/L or the DSV House Air Waybill shall prevail.